

**City Board of Education
Washington Court House City Schools
Board Meeting
Monday, July 28, 2025 at 7:00 PM**

The Board of Education of the City School District of Washington Court House, Fayette County, Ohio met in regular session pursuant to the rules of section 3313.15 of the Ohio Revised Code, at 306 Highland Avenue, on Monday, July 28, 2025 at 7:00 PM and proceeded to consider business under section 3313.15 of the Ohio Revised Code.

CALL TO ORDER AND PLEDGE OF ALLEGIANCE (Agenda Item 1)

The meeting was called to order at 7:00 PM by President Lynch. Mrs. Lynch led the Pledge of Allegiance.

ROLL CALL (Agenda Item 2)

Board Members Present:

Dr. Camp
Mr. Chrisman
Mrs. Downing
Mrs. Lynch
Mr. Upthegrove

Others Present:

Chris Briggs
Becky Mullins
Lisa Robinson
Brady Streitenberger
Tim Wiseman

ADDITIONS, DELETIONS, OR CORRECTIONS TO THE AGENDA (Agenda Item 3)

None

APPROVAL OF MINUTES (Agenda Item 4)

The minutes of the June 23, 2025 regular meeting and the minutes of the June 14, 2025, June 18, 2025 and June 30, 2025 special meetings were included with the agenda. President Lynch asked if there were any corrections, additions, or deletions to the minutes.

Motion 2025-71

Mr. Upthegrove moved to accept the approval of the minutes.

Dr. Camp seconded the motion.

On roll call the members voted as follows:

Dr. Camp, yea; Mr. Chrisman, yea; Mrs. Downing, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea (5 yeas)

President Lynch declared the motion carried.

PUBLIC PARTICIPATION REGARDING AN AGENDA ITEM (Agenda Item 5)
None

PRESENTATIONS (Agenda Item 6)

- **Legislative Liaison Report –Zach Camp**
- **Student Achievement Liaison Report – Wendy Downing**
- **National Honor Society – Brady Streitenberger, WHS Principal**

SUPERINTENDENT’S REPORT- Dr. Briggs (Agenda Item 7)

The Superintendent recommended the approval of the following personnel items:

A. Non-Acceptance of Contracts:

1. Joshua Stackhouse – Math teacher at Washington Middle School

B. Resignations:

1. Marcie Amore – 3rd grade teacher at Belle Aire Intermediate School, effective August 10, 2025
2. Felicia Mathews – Educational aide, effective August 1, 2025
3. Ethel Jean Tedrick – Substitute teacher, effective June 1, 2025

C. Unpaid Leave of Absence: Landen Coulter – Custodian, unpaid leave of absence from July 15 – August 3, 2025

D. Extended Service for 2024-2025:

1. Katie Montgomery – Counselor at Washington Middle School, 1 additional day
2. Hannah Chrisman – Counselor at Washington Middle School, 1 additional day

E. Extended Service for 2025-2026:

1. Kamryn Daulton – School psychologist, up to 5 days
2. AnneMarie Fetick – Speech language pathologist, up to 5 days
3. Becky Russell – Early childhood intervention specialist itinerant, up to 5 days

F. Compensation for Transition: Amy Frederick, Director of Gifted Services, up to 2 days of service, prior to August 1, 2025, at her daily rate of pay

G. Employment:

1. Ryan Stuckey – Intervention specialist at Washington High School, pending license and background checks
2. Brynn Hieronymus – Social studies teacher at Washington Middle School
3. Maisie Hurless – 3rd grade teacher at Belle Aire Intermediate School
4. Stephanie Woodruff – Van driver, effective July 1, 2025
5. Sherry McClellan – Substitute cook
6. Tammy Mongold – Casual for 2024-2025 and 2025-2026, effective February 11, 2025

Supplemental Contracts

7. Shaleigh Adams – TBT leader, Washington High School
8. Shannon Bartruff – TBT leader, Washington High School
9. Rennea Burley – TBT leader, Washington High School
10. Shane Donnenwirth – TBT leader, Washington High School
11. Molly Dye – TBT leader, Washington High School
12. Michelle Patton – TBT leader, Washington High School
13. Brandi Renick – TBT leader, Washington High School
14. Mike Holley – TBT leader, Washington Middle School
15. Krystal Matthews – TBT leader, Washington Middle School
16. Nic Frazier – TBT leader, Washington Middle School
17. Tracy Parks – TBT leader, Washington Middle School
18. Ben Streitenberger – TBT leader, Washington Middle School
19. Ashley DeAtley – TBT leader, Belle Aire Intermediate School
20. Nicole Flora – TBT leader, Belle Aire Intermediate School
21. McKenzie Thacker – TBT leader, Belle Aire Intermediate School
22. Skye Nichols – TBT leader, Belle Aire Intermediate School
23. Dawn Anderson - TBT leader, Belle Aire Intermediate School
24. Christina Miller - TBT leader, Belle Aire Intermediate School
25. Valaria Campbell - TBT leader, Belle Aire Intermediate School
26. Stacey Jenkins – TBT leader, Cherry Hill Primary School
27. LeeAnne Picklesimer – TBT leader, Cherry Hill Primary School
28. Courtney Dye – TBT leader, Cherry Hill Primary School
29. Jenny Woods – TBT leader, Cherry Hill Primary School
30. Erica Halliday – TBT leader, Cherry Hill Primary School
31. Jenna Heathcook – TBT leader, Cherry Hill Primary School
32. Rennea Burley – Special education team leader, WHS
33. Tracy Parks – Special education team leader, WMS
34. Kendra Ely – Special education team leader, BA
35. Mandy Pelfrey – Special education team leader, CH
36. Shannon Bartruff – HS E-leader
37. David Penwell – Senior class advisor
38. Amy Radar – Quick Recall advisor
39. Nick Geruntino – Homecoming advisor
40. David Penwell – Homecoming advisor
41. Brandi Renick – Prom chairperson
42. David Penwell – Prom chairperson
43. David Scott – High school musical director
44. Tricia Underwood – Assistant musical director
45. Katie Manns – High school art show advisor
46. David Scott – High school choir director
47. Matt Stanley – High school band director
48. Ben Streitenberger – Assistant high school band director
49. Kiera Hites – Dance team director
50. Mike Holley – Team leader, WMS
51. Krystal Matthews- Team leader, WMS

52. Nic Frazier – Team leader, WMS
53. Ben Streitenberger – Team leader, WMS
54. Tracy Parks – Middle school yearbook
55. Brandi Collins – Middle school student council
56. Kristen Preston – Middle school choir director
57. Tracy Parks – Middle school yearbook advisor
58. Kristen Preston – Middle school musical director
59. Kevin Evans – Middle school assistant musical director
60. Ben Streitenberger – Middle school band director
61. Brian Cartwright – LPDC
62. Dee Funari - LPDC
63. Kay Kimmet – LPDC
64. Matt Radar – LPDC
65. Briana Richardson - LPDC

Classified Contracts

66. Miranda Bailey – Educational aide
67. Ryan Barton – Educational aide
68. Tonya Becker – Technology instructor
69. Amanda Blakeley – Substitute educational aide
70. Betty Boisel - Educational aide
71. Donna Bryan – Educational aide
72. Roxann Carter - Educational aide
73. Collin Clouser – Educational aide - bus
74. Faryn Collett – K12 Attendance/Engagement Coordinator
75. Stacy Coy – Educational aide
76. Charity Eggleton – Technology instructor
77. Amy Evans - Educational aide - library
78. Terry Hanusik - Educational aide
79. Brittne Harris - Educational aide
80. Terea Hatfield – Educational aide – study hall monitor
81. Deanna Hecoax – Educational aide – DLD monitor
82. Jaide Howard – Educational aide
83. Amanda Joseph – Educational aide
84. Kamryn Joseph – Educational aide
85. Tiffany Kearns – Educational aide
86. Kelly Kimling – Educational aide
87. Teresa Knisley – Educational aide
88. Karen Landrum – Educational aide
89. Lisa Langley – Educational aide
90. Jessica Leisure – Educational aide- library
91. Kelli Lynch – Educational aide
92. Holly Marrero – Educational aide
93. Samantha Marrero – Educational aide
94. Davette Mead - Educational aide
95. Erin Neal - Educational aide
96. Amy Oakes - Educational aide

- 97. Rebecca Palmer - Educational aide
- 98. Evalena Rickman –Educational aide
- 99. Robin Riley - Educational aide
- 100. Kellie Rummer – Substitute educational aide
- 101. Keisha Ryan – Educational aide
- 102. Evette Searles- Educational aide
- 103. Cain Sever – Educational aide
- 104. Jazzman Seymour - Educational aide
- 105. Marisa Smith - Educational aide
- 106. Sonja Smith - Educational aide
- 107. Danielle Snyder – Educational aide
- 108. Carter Stanley – Educational aide
- 109. Sarah Taylor - Educational aide
- 110. JoLynn VanRhoden - Substitute educational aide
- 111. Amy Williams – Substitute educational aide
- 112. Heather Wilson – Educational aide

Substitute Teachers

- 113. Robert Armentrout
- 114. Annetta Baker
- 115. Zachary Bambic
- 116. Barbara Beam
- 117. Janet Bihl
- 118. Brendee Billings
- 119. Jenna Bryan
- 120. Ellen Businger
- 121. Julie Carter
- 122. Kristeen D’Aurizio
- 123. John Denen – Building substitute at WHS & WMS
- 124. Delite Dodds
- 125. Trent Dye
- 126. Susan Ellis
- 127. Kacy Eplin
- 128. David Evans
- 129. Stephanie Fisk
- 130. Camden Griffith
- 131. Tara Grimm
- 132. Krista K. Hott
- 133. Stacey Howard
- 134. Amber Jenkins
- 135. Daria Jones
- 136. Jillian Kelsey
- 137. Lori “Krista” King
- 138. Valerie LeBeau
- 139. Alexis Lennert
- 140. Tara Malloy
- 141. Diane Matticks

142. Scott McCoy
143. Joseph Meeker
144. Debra Melvin
145. Debbra Minyo
146. Christin Morris
147. Kelly Pavey
148. Beatrice Pettiford
149. Ryan Pontius
150. Katie Purdin
151. Janine Ramirez
152. Pamela Robinson
153. Glenna Rowe
154. Ethan Saunders
155. Carli Schatmeyer
156. Matthew Williams
157. Lindsay Wilson (Bloom)
158. RaChelle Wolfe
159. Linda Wright
160. Randolph Yankowski

Motion 2025-72

Dr. Camp moved to accept the Superintendent's report A-G 160.

Mrs. Downing seconded the motion.

On roll call the members voted as follows:

Mr. Chrisman, yea; Mrs. Downing, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea; Dr. Camp, yea
(5 yeas)

President Lynch declared the motion carried.

161. Megan Camp

Motion 2025-73

Mr. Upthegrove moved to accept the Superintendent's report G 161.

Mrs. Downing seconded the motion.

On roll call the members voted as follows:

Mrs. Downing, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea; Dr. Camp, abstain; Mr. Chrisman,
yea
(4 yeas)
(1 abstention)

President Lynch declared the motion carried.

The Superintendent recommended the approval of the following instructional items:

H. Addendum to Student Handbooks Regarding Special Education Record Destruction Notification. See attachment.

I. Approval of District Staff Handbook for 2025-2026: See attachment.

The Superintendent recommends the following operational items:

J. Approval of Policy 5200 Attendance (revised)

K. Rental and Facility Use Requests:

1. JT Bunch, on behalf of the Washington Youth Football Program, requested the use of Gardner Park football facility for their 2025 regular season on Saturday afternoons beginning August through October with practices through the week to begin in July at McHenry Field and at the HS/MS complex. The cheer program requested use of the McHenry Field and the gym at Belle Aire for practices. They both agree to work in full cooperation with the administrators and athletic department for all scheduling. A liability policy naming the district as a certificate holder has been received.
2. April Self, on behalf of the Blue Lion Athletic Boosters requested use of the cafeteria of Washington High School for the booster meetings that are open to the public on the 2nd Monday of each month at 6:00 PM. A liability policy has been requested.
3. Maureen Capehart, on behalf of Columbus Outdoor Pursuits, requested the use of the WHS gym and outdoor space for tents to accommodate the overnight stay of bicyclists participating in the Across Ohio Bicycle Adventure on Monday evening, July 21, 2025. The fee of \$250.00 has been paid and a certificate of liability insurance has been received.

L. Approval of School Bus Routes and Stops: As required by the OAC Rule 3301-83-13, the location of all bus stops shall be approved annually by the district's board of education. See attachment of bus routes for the 2025-2026 school year.

The Superintendent recommended the approval of the following service items:

M. Transportation Agreements with Parents for 2025-2026-: See attachments.

1. To Worthington, Ohio
2. To Columbus, Ohio

N. Service Provider Agreement with MVECA for Final Forms for 2025-2026: See attachment.

O. Contract with Adena Fayette Medical Center Speech and Language Services for 2025-2026: See attachment.

P. Service Contracts with InnevAto EDU through Fairfield County Educational Service Center for American Sign Language Course for 2025-2026. See attachment.

Q. School Resource Officer –Memorandum of Understanding with Washington Court House Police Department for the 2025-2026 School Year: See attachment.

The Superintendent recommended the approval of the following athletic items:

R. Resolution of Complimentary Entry for Home Sporting Events for 2025-2026: New this year is complimentary entry for all employees **plus 1 guest** per event. See attachment.

S. Memorandum of Understanding with Washington Education Association Regarding the Addition of a Supplemental Position for E-Sports Coach for 2025-2026: See attachment.

T. Athletic Supplemental Game Worker Employment:

1. Jodi Adams – Game worker
2. Sam Adams – Game worker, game supervisor
3. Mary Bailey – Game worker
4. Ryan Barton – Game worker
5. Tara Bivens – Game worker
6. JT Bunch – Game worker, game supervisor
7. Olivia Clay – Game worker
8. Ashley Deatley – Game worker, game supervisor
9. Molly Dye – Game worker, camera operator, timing setup
10. Tyler Flora – Game worker
11. Haley Hagler – Game worker
12. Deanna Hecoax – Game worker
13. Stan Helfrich – Game worker
14. Lisa Hoppes – Game worker
15. Lenetta Jackson – Game worker
16. Kelly Kimling – Game worker
17. Kay Kimmet – Game worker
18. Lisa Langley – Game worker
19. Dale Lynch – Volunteer game supervisor
20. Jaelyn Mason – Game worker, camera operator, timing setup
21. Aaron Morrison – Volunteer game worker
22. Traci Pabst – Game worker
23. Amy Rader – Game worker
24. Jessica Reid – Game worker, camera operator, timing setup
25. Louis Reid – Game worker, game supervisor, camera operator, timing setup
26. Brandi Renick – Game worker
27. Tom Renick – Game worker
28. Pam Robinson – Game worker

29. Jill Sanderson – Game worker
30. Mary Ann Smith – Game worker
31. Isic Sword – Game worker
32. Jeri Sword – Game worker
33. Alana Walters – Game worker
34. Tina Wilson – Game worker, game supervisor

U. Athletic Supplemental Contract Employment:

The following personnel are recommended for employment on the Supplemental Salary Schedule for Fiscal Years 2024-2026. Pursuant to ORC 3313.53, vacant positions were posted for certificated employees and certificated non-employees and no persons applied for or accepted the positions. For the positions for which there were no qualified certificated individuals, qualified non-certificated individuals are recommended. All coaching recommendations are pending valid pupil activity permits.

1. Molly Dye - High school assistant girls soccer coach, certificated
2. Levi Clay – E-Sports coach for fall and winter, non-certificated
3. Wes Stevenson – Assistant football coach, ½ contract, non-certificated

Motion 2025-74

Dr. Camp moved to accept the Superintendent's report H-U.

Mr. Upthegrove seconded the motion.

On roll call the members voted as follows:

Mrs. Lynch, yea; Mr. Upthegrove, yea; Dr. Camp, yea; Mr. Chrisman, yea; Mrs. Downing, yea (5 yeas)

President Lynch declared the motion carried.

TREASURER'S REPORT - Mrs. Mullins (Agenda Item 8)

A. The Treasurer recommended approval of the financial reports for June 2025.

B. The Treasurer recommended acceptance of the following donations:

1. Drone, valued at \$1500.00 – QB Club
2. \$5.00 – Board Member Support
3. \$50.00 – Victor Grover & Debra Corbell-Grover – Big Blue Bus
4. \$82.96 – Palaskas Scholarship
5. \$100.00 – Richard & Mary Glass – Encore Community Theater
6. \$100.00 – Natalie Ware – Big Blue Bus
7. \$235.81 – Fayette Co Golf LLC - Track
8. \$449.49 – Stella Doster Hendryx and Elizabeth H Devins Palaskas Scholarship Donation
9. \$1,000.00 – Class of 1995 - Scholarship
10. \$1,800.00 – Fayette Aerie No. 423 Eagles – Lady Lions Basketball
11. \$2,700.00 – Blue Lion Youth Basketball – Lady Lions Basketball

- C. At the request of the State Auditor any invoice of \$3,000 or more without prior approval will need to be board approved. Therefore, the Treasurer recommended the approval of \$6,721.28 to Imperial Dade for overage on the purchase order during a change in ownership of the company. This was for summer cleaning supplies.

Motion 2025-75

Dr. Camp moved to accept the Treasurer's report A-C.

Mrs. Downing seconded the motion.

On roll call the members voted as follows:

Mr. Upthegrove, yea; Dr. Camp, yea; Mr. Chrisman, yea; Mrs. Downing, yea; Mrs. Lynch, yea (5 yeas)

President Lynch declared the motion carried.

HEARING OF THE PUBLIC (Agenda Item 9)

(No more than 3 minutes per individual).

Washington Court House City Schools welcome discussion, comments and ideas to grow the District. However, complaints about public school employees should be made through the procedure outlined in Board Policy and not in open session.

None

OLD BUSINESS (Agenda Item 10)

There were discussions and updates provided regarding the window project.

NEW BUSINESS (Agenda Item 11)

- A. Appointment of Delegate for OSBA Annual Meeting – Mrs. Lynch nominated Dr. Camp as a delegate to the Annual Business Meeting of the Ohio School Boards Association to be held on Monday, November 17, 2025 at 2:30 p.m. in the Union Station Ballroom at the Greater Columbus Convention Center.

ANNOUNCEMENTS (Agenda Item 12)

- A. New Students and Kindergarten Registration -Enrollment for new students K-12 through Final Forms. Full details are on the school website under "registration". Also, the next in-person Kindergarten registration is Friday August 1, 2025 from 8:30 AM – 11:00 AM at Cherry Hill Primary School.
- B. Update Final Forms for Current Students – Each school year, we ask parents and guardians of all currently enrolled students to update any changes in a student's address, phone number, contacts, medical information, permissions and any other important information. It is mandatory that this update is done every school year to ensure student safety and all avenues of communication.
- C. Meals for the 2025- 2026: All students will continue to receive free meals through the Community Eligibility Provision. Ala carte items are available

for purchase at Washington Middle School and Washington High School. The cost of an adult lunch is \$5.00.

- D. **School Hours:** The school hours for each building are:
 Cherry Hill Primary School (Grades PS-2) 8:30 AM – 3:10 PM
 Belle Aire Intermediate School (Grades 3-5) 7:50 AM – 2:35 PM
 Washington Middle School (Grades 6-8) 7:20 AM – 2:05 PM
 Washington High School (Grades 9-12) 7:20 AM – 2:05 PM

- E. **PD Days on Monday, August 11 and Tuesday, August 12** – Details will come from building principals and supervisors regarding the PD days. The Health and Wellness Fair will be held on Tuesday, August 12th the cafeteria of Washington High School from 7:00 AM – 8:30 AM with breakfast to follow. The opening day meeting with Dr. Briggs will be on Tuesday, August 12th from 9:00 AM – 10:00 AM in the gym of Washington High School.

- F. **Teacher Work Day on Wednesday, August 13** - Lunch will be provided by Heritage Memorial Church at 11:30 AM at their location, 1867 Old US 35 NW, WCH. A Google response form will be sent soon via email to all staff members to RSVP for the Heritage Lunch.

- G. **School Opening Details:** **Students at Washington High School and Washington Middle School** will have parent orientations scheduled in advance by appointment on Thursday and Friday, August 14th and 15th and the first day in the buildings will be Monday August 18th. **For students at Cherry Hill Primary School and Belle Aire Intermediate** in order to accommodate parent/student orientations at those buildings, the staggered start details are as follows: Wednesday, August 13, Thursday, August 14 and Friday August 15 are parent/student orientation days with appointments established in advance between teachers and parents. Therefore, the first day in the classroom for all 1st grade through 5th grade students will be Tuesday, August 19. For kindergarteners at Cherry Hill Primary School, students with the last names beginning with A-M will attend on Tuesday, August 19 and students with the last names beginning with N-Z will attend on Wednesday, August 20. All kindergarten students will be together in their classrooms on Thursday, August 21.

ADJOURNMENT (Agenda Item 13)

Motion 2025-76

Mr. Chrisman moved to adjourn the meeting.

Dr. Camp seconded the motion.

On roll call the members voted as follows:

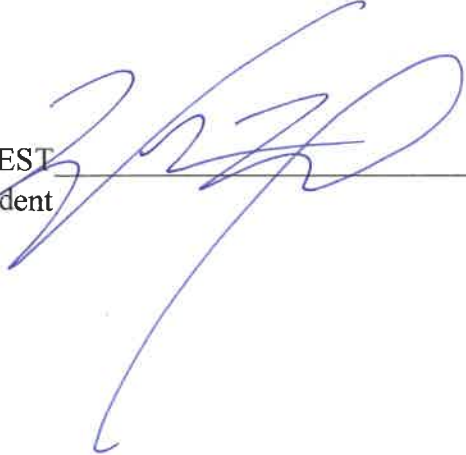
Dr. Camp, yea; Mr. Chrisman, yea Mrs. Downing, yea; Mrs. Lynch, yea; Mr. Upthegrove, yea

(5 yeas)

President Lynch declared the meeting adjourned.

Meeting adjourned at 7:53 PM

ATTEST
President



Treasurer

Becky Mullins